



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam Bello  
County Executive

Andrea Guzzetta  
Director

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**TITLE:                   DIRECTOR OF FINANCE AND CHIEF FINANCIAL OFFICER**

**SALARY:**               \$118,662 - \$148,373 annually

**LOCATION:**             Monroe County Department of Finance

**JOB SUMMARY:**

This department head level position is responsible for directing the Department of Finance involving all financial operations for Monroe County. The Director oversees the divisions of Management and Budget, Controller and Financial Services. Further, the Director manages special funds, policy development, bank relationships, debt issuance and other activities of the Finance Department. General supervision is exercised over division heads and other subordinate staff. The employee reports directly to and works under general direction of the County Executive. Does related work as required.

**SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** December 12, 2019

**Posting Deadline:** Until filled